



Laborer

June 20, 2016

Quick N Quality Projects LTD
Document Sender : Michelle Bryan

Laborer

POSITION SUMMARY- Laborer

The Laborer ensures the help of any site/shop/yard activity. Supports the operations team to deliver quality projects, safely and on time.

RESPONSIBILITIES

- Work on projects of various sizes
- Provide support to Managers, Leadhands and shop staff
- Ensure yard and surrounding areas are clean and safe
- Assist Shipping/Receiving with material and yard placement of inventory
- Coordinate and execute all day to day shop and yard activities as instructed
- Quality documentation completion
- Ability to work in outdoor weather conditions including heat, snow, rain
- Strong organizational, and time management skills, calm and positive attitude under pressure
- Ability to work independently with minimal supervision, demonstrate initiative, multi-task, and adjust priorities based on project needs
- Follow all Safety rules and wear required PPE at all times
- Represent the company in a professional manner and treat fellow team members with dignity and respect
- Use time clock accurately and record description of daily work performed per company guidelines
- Participate in incident and accident reviews and investigations as required
- Come to work every day, on time and put forth a 100% effort
- Ability to work overtime as necessary to meet project deadlines
- Perform any and all other duties as assigned

REPORTING RELATIONSHIP(S)

This role will report directly to a Foreman/Supervisor role based on project requirements.

Qualifications

- High level mechanical aptitude
- High level physical capabilities
- Valid Driver's License
- General oilfield knowledge
- Good understanding of the English language
- Good communication, oral and written skills
- Commitment to corporate goals
- Good manual dexterity; the agility required to work in cramped spaces
- Good physical condition and capabilities
- Must be a team player and possess a positive and professional attitude towards work and others
- Solid understanding of basic mechanical equipment

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Audit

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